

LEWIS AND CLARK SCHOOL

DISTRICT #161

Berthold and North Shore Plaza Schools

Lewis and Clark School Meeting Board Minutes October 8, 2018

The regular meeting of the Lewis and Clark School Board was called to order at 8:00 pm in the Plaza boardroom. All board members were present. Also present were Superintendent Ritteman, Elementary Principal Lahti, High School Principal Jenkins, High School/Elementary Principal Gerding, Amanda Blevins, Trina Howell, Trent Sherven, Auditor Emil Schoenfish. Arne Lynne, Bradyn Lenning, Chris Lenning and Business Managers Liz Huus and Tammy Lindahl.

Emil Schoenfish, Auditor presented the 2017-18 school district audit to the board. We have a good size budget with a good reserve. The final report will arrive in about two months for action at that time.

Guest, ProControls representative Arne Lynne, presented information on a HVAC service contract for the two school buildings.

Motion was made by Hennessy/Brown to approve the agenda with one item deleted and three additions. All yes. MC.

The minutes of the September 10, 2018 regular board meeting were approved with a motion by Engelhard/Hennessy. All yes. MC.

The following general and building fund bills were presented:

ACDA	125.00	American Express	2,463.89
AmeriPride	377.42	American Welding	63.65
Baymont Inn	178.00	Blackboard	6,004.00
Lacy Braaflat	59.48	Brite Way	1,050.00
Chris Brown	28.00	Farmers Union	6,715.44
Cengage Learning	108.87	City of Berthold	2,981.30
City of Plaza	349.25	Companion Corporation	795.00
Decker Inc.	23.75	Discovery Education	3,100.00
ETSsystems	68.50	Fire Extinguishing	234.85
Follett Educational	97.02	Gary Gathman	70.33
Janae Graveson	143.23	Gaffaney's	1,448.83
Great Western Network	38,700.00	HA Thompson	7,189.91
Hanson Services	80.00	Harlow's Bus Sales	2,319.24
Jennifer Hennessy	200.00	Hartley's Bus	1,369.50
Houghton Mifflin	133.52	ITD	223.20
JW Pepper	898.85	Kevin's Plumbing	710.16
Laumb's Welding	42.50	Learning Without Tears	66.00
Lemer Enterprises	615.33	Lowe's Printing	138.45

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MDU	1,178.07	NAPA Auto Parts	206.38
NDCEL	2,570.00	Don Neshem	70.80
ND Bureau of Criminal	40.00	Otter Tail	3,404.05
Perma-Bound	1,775.53	Jerry Petersen	22.00
Plaza Farmers Union	4,949.92	Marc Ritteman	27.99
Really Good Stuff	120.23	SEEC	150.00
Scholastic Magazines	480.19	School Specialty	969.62
Staples	131.13	Stein's	2,453.47
TCI	683.00	Teacher's Discovery	48.73
The Kenmare News	279.20	The Minot Daily	553.96
Trinity Medical Group	380.00	US Bank	6,979.23
USA Central	60.00	USI, Inc.	163.80
Western Dakota Energy	384.25	Wal-Mart	375.23
Western Agency	627.00	Circle Sanitation	498.00
Dakota Fence	5,125.00	Mountrail County Treasurer	113.68
Sag Services	1,770.00	School Specialty	629.08
Bank of ND	15,310.10	Tracie Bloms	189.38
Brenda Brown	170.10	Denver Deaver	186.52
Jennifer Hennessy	45.50	Jerry Hennessy	176.70
Liz Huus	165.80	Jacob Jenkins	176.80
Melissa Lahti	141.70	Marc Ritteman	35.00
Dan Schilla	159.26	Shane Erickson	187.60
Troy Pank	165.80	Angie Bersaw	59.50
Lacy Braaflat	59.50	Janis Gerding	175.04
Tricia Wheeling	59.50	Dakota Boys and Girls	6,208.56
Enerbase	372.34	Plaza Hardware	723.54
Reservation Telephone	728.73	xcel Energy	56.79
NDSBA	1,930.00	Kathy Monti	22.00
ND Attorney General	40.00	Johnna Varty	43.60
NDDPI	1,200.00	NDCEL	820.00
NDUC Group Account	250.00	Travis Sorenson	22.00
ND Attorney General	40.00	Daniel Gareth	22.00
Companion Life Dental	30.00	Kyle Schepp	22.00
ND Attorney General	40.00	The Horace Mann	524.17
Mathcount Foundation	120.00	MAA American	124.50
BAYS	233.27	1 st International	62.50
Total Payroll- \$416,288.33		Total General Fund Bill	124,046.06
		Total Building Fund Bills	23,445.86

The board and administration reviewed the bills and financial reports. Motion was made by Hennessy/Brown to accept the general and building fund bills and the revenue and expense reports. All yes. MC.

The Hot Lunch report dated September 30, 2018 was approved with a motion by Engelhard/Brown. All yes. MC.

Motion was made by Brown/Hennessy to approve the non-tuition agreement for one student to attend Minot Public School from the Lewis and Clark-Berthold School. All yes. MC.

Athletic Director Trent Sherven discussed fall sports including the deadline to make any changes for the cross-country team. Student Bradyn Lenning shared his thoughts on the Parshall team we are presently a part of. Discussion followed. Motion was made by Hennessy/Schilla to leave the cross-country co-op with Parshall for the 2019-20 year and to revisit the program again next year. Discussion followed. All yes. MC.

Under Superintendent items board discussed what to do with a tractor in storage in Berthold. Tabled until next meeting. Purchasing a new flag pole and moving to a new location was discussed. Motion by Engelhard/Brown to move the flag pole to a new location chosen by Mr. Ritteman. with FBLA purchasing the new pole. All yes. MC.

Board discussed the fence installed at the Plaza location. PTO has paid \$1,000 of the bill with the district paying the balance.

Mr. Ritteman gave a strategic plan update. The results of the unity survey were discussed.

Board discussed the HVAC bids on maintenance. Mr. Ritteman presented a quote from a 3rd company. After discussion motion was made by Brown/Pank to agree to the HA Thompson maintenance agreement with full coverage for 2018-19 school year for both buildings for \$29,480. All yes. MC

Motion was made by Engelhard/Hennessy to approve the pre-school programs in Berthold and NSP for 2018-19. All yes. MC.

Mr. Ritteman stated we are still looking for school bus drivers.

North Shore Plaza Principal Gerding reported on fall activities including the blood drive, maps testing and enrollment numbers. Berthold High School Principal Jenkins reported on activities including Academic Vocabulary, FLIP and testing. Berthold Elementary Principal Lahti reported the start up of Berthold PTO and playground equipment needs. Berthold PTO will start fundraising and are asking the board how much they will support for the playground project. The need for a playground fence was also discussed. Motion was made by Brown/Deaver for Mr. Ritteman to get a bid for a playground fence and get it installed before winter if possible. All yes. MC.

School Board convention on October 25-26 was discussed.

Building discussion followed. Motion by Engelhard/Hennessy to hire HA Thompson to take care of the shower valve problem in Berthold. All yes. MC.

With no further business the meeting adjourned with a motion by Hennessy.

Liz Huus
Recording Business Manager

