

# LEWIS AND CLARK SCHOOL

DISTRICT #161

Berthold and North Shore Plaza Schools

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## Lewis and Clark School Board Minutes

May 14, 2018

The regular meeting of the Lewis and Clark School Board was called to order at 8:00 pm in the Berthold Board Room. Board members present were Lautenschlager, Hennessy, Brown, Abrahamson and Pank. Absent were Engelhard and Erickson. Also present were Superintendent Ritteman, High School Principal Person, Elementary Principals Lahti, Julianna Kalenze-Brossart, Chris Brown and Business Managers Liz Huus and Tammy Lindahl.

The agenda was approved with the addition of three items with a motion by Abrahamson/Hennessy. All yes. MC.

Motion was made by Brown/Pank to accept the minutes of the regular board meeting April 16, 2018. All yes. MC.

Motion was made by Hennessy/Brown to approve the minutes of the Building Authority meeting April 16, 2018. All yes. MC.

Motion was made by Pank/Abrahamson to accept the minutes of the special board meeting April 26, 2018. All yes. MC.

The following general and building fund bills were presented:

Acme Tools	15.00	ACT	416.00
Advanced Education	1,821.11	American Express	2,311.70
Apple Computer	32,814.95	AmerPride	474.37
American Welding	475.53	Bio Corporation	229.67
Country Suites	320.40	Berthold Cenex	7,513.35
City of Berthold	748.60	City of Plaza	349.25
D & T Landscaping	1,240.00	Julie Davison	199.68
DesLacs FFA	71.44	Jeanette Dolan	27.50
Dakota Boys and Girls Ranch	5,862.78	Dakota Truck & Farm	155.97
ET Systems	120.00	Enerbase	583.97
Kelly Finke	44.98	Flower Central	97.94
Gaffaney's	593.29	Britna Gregory	54.98
Theresa Hathaway	249.60	Karen Hennessy	90.00
Chris Huus	200.00	Harlow's Bus Sales	128.10
Liz Huus	34.32	Jostens-Tom Babcock	70.00
JW Pepper	167.97	Jacobson Music	23.13
Jostens	48.67	Kevin's Plumbing	1,843.25
Dee Larson	188.16	Mountrail County Promoter	35.00

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Menards	1,076.68	Montana Dakota	3,016.74
NDCEL	545.00	O & C Refrigeration	649.52
Otter Tail	5,966.42	Pasco Scientific	60.00
Perma-Bound	1,078.00	Deb Peterson	1,425.09
Precision Microscope	1,984.68	Plaza Elementary	272.27
Plaza Farmers Union	6,030.98	Plaza Hardware	49.46
Prairie Winds Instrumental	1,181.26	Radisson Hotel Bismarck	183.00
Ramada-Fargo	328.00	Marc Ritteman	22.74
Reservation Telephone	670.47	Staples	19.08
Stein's	1,811.53	Supreme School Supply	122.49
The Computer Store	1,074.98	The Minot Daily News	205.86
US Bank	5,844.00	USA Central Station	90.00
Wal-Mart	346.53	xcel Energy	55.75
Bank of ND	580,717.54	Janae Graveson	32.70
Leann Hall	32.70	Randi Schumaier	11.90
Julie Deaver	60.00	Frontier Restaurant	1,638.18
ND State Fair	134.00	Chris Brown	79.50
Career & Technical Education	55.00	The Horace Mann	789.95
BASYS	127.25	First International	62.40
Total Payroll -	\$493,222.93	Total General Fund Bills-	\$96,755.56
		Total Building Fun Bills-	\$580,717.54

The board and administration reviewed the bills and financial reports. There was a motion made by Hennessy/Pank to accept the general and building fund bills and the revenue and expense reports. All yes. MC.

The Hot Lunch report dated April 30, 2018 was approved with a motion by Abrahamson/Brown. All yes. MC.

Motion was made by Hennessy/Brown to approve Policy DDC for 2<sup>nd</sup> reading. All yes. MC.

Motion was made by Abrahamson/Hennessy to approve as 1<sup>st</sup> reading the revisions made to policy DDA. All yes. MC.

Motion was made by Abrahamson/Brown to approve as 1<sup>st</sup> reading policy ABCD. All yes. MC. There was discussion on a Narcan policy that will be addressed at the next meeting.

Motion was made by Abrahamson/Brown to approve the Non-Tuition Agreement for three students to attend Minot Public from the Lewis and Clark-Berthold School. All yes. MC.

Superintendent Ritteman discussed hiring Athletic Directors for both schools. Motion by Abrahamson/Brown to have Mr. Ritteman hire the two Athletic Directors at a total cost of \$10,000. All yes. MC.

Room changes in NSP elementary will be as follows: 2<sup>nd</sup> ITV room will be 6<sup>th</sup> grade; 5<sup>th</sup> grade to 6<sup>th</sup> grade room; 3<sup>rd</sup> grade to 4<sup>th</sup> grade room; 4<sup>th</sup> grade to pre-school room and pre-school to 3<sup>rd</sup> grade room.

Mr. Ritteman discussed our school designations. Motion was made by Abrahamson/Hennessy to change our designation to K-6 and 7-12 for both schools starting the 18-19 school year. All yes. MC.

We are now fully accredited in both schools after our Advanced Ed Accreditation review.

Motion was made by Hennessy/Abrahamson to accept the resignation of Charlene Sabin as Lewis and Clark-Berthold Science teacher effective at end of 17-18 school year. All yes. MC.

Motion was made by Hennessy/Pank to accept the resignation of Kelly Finke as part time Vocational Agriculture teacher at Lewis and Clark-Berthold School effective June 30, 2018. All yes. MC.

Motion was made by Abrahamson/Hennessy to hire Katelyn Sandy as Lewis and Clark-Berthold Physical Education teacher starting the 18-19 school year. All yes. MC.

Motion was made by Brown/Abrahamson to hire Lexi Benno as Lewis and Clark-Berthold Special Education teacher starting the 18-19 school year. All yes. MC.

Motion was made by Abrahamson/Brown to hire Jacob Jenkins as Lewis and Clark-Berthold High School Principal starting the 18-19 school year. All yes. MC.

Mr. Ritteman shared that two Lewis and Clark teachers will receive loan forgiveness under the Teacher Shortage Loan Forgiveness program. They were selected in a random drawing.

Also discussed were Special Education funds, Title II funds and Strategic Planning.

School bus needs were discussed. Mr. Ritteman will pursue the purchase of two buses- a 47 passenger and a 14 passenger.

Retiring High School Principals Person and Ostrem both thanked the board for their years in the district. Board thanked them in return.

Elementary Principal Lahti presented the elementary handbook. Motion was made by Abrahamson/Hennessy to approve the Lewis and Clark Elementary Handbook as 1<sup>st</sup> reading. All yes MC.

Motion by Hennessy/Abrahamson to approve the contracts of elementary principal and the two business managers as presented. All yes. MC.

Motion was made by Abrahamson/Hennessy to raise the ancillary pay 50 cents per hour and increase cafeteria plan by \$200 for 12 month employees and by \$150 for 9 month employees. Discussion was held. All yes. MC.

With no further business the meeting adjourned with a motion by Abrahamson.

Liz Huus  
Recording Business Manager

