

# LEWIS AND CLARK SCHOOL

DISTRICT #161

Berthold and North Shore Plaza Schools

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## Lewis and Clark School Meeting Board Minutes

January 14, 2019

The regular meeting of the Lewis and Clark School Board was called to order at 7:05 pm in the Berthold boardroom. Board members present were Erickson, Engehard, Brown, Pank and Deaver. Absent was Hennessy. Also present were Superintendent Ritteman, Elem/High School Principal Gerding, HS Principal Jenkins, Elementary Principal Lahti, Jennessy Hennessy, Dawna Helfrich, Officer Al Schmidt and Business Managers Liz Huus and Tammy Lindahl.

Guest Officer Al Schmidt presented information about having a resource officer in our district. There are possibilities to share the position with neighboring schools and some grant dollars available.

Motion was made by Brown/Pank to approve the agenda with the addition of one item. All yes. MC.

The minutes of the regular board meeting December 10, 2018 were approved with a motion by Engelhard/Brown. All yes. MC.

The following general and building fund bills were presented:

American Express	2,629.16	AmeriPride Services	542.48
American Welding	65.33	BHG, Inc.	40.00
Burlington Electric	148.00	Berthold Farmers Union	4,158.45
City of Berthold	753.00	City of Plaza	349.25
Dakota Boys and Girls Ranch	4,679.10	Drain Doctor	376.00
Matt Eraas	90.00	EtSystems	3,577.01
EduTech	39.00	Enerbase	94.65
Farmers Union Lumber	1,416.53	Gaffaney's	3,298.92
HA Thompson	501.00	Theresa Hathaway	8.56
Steve Helfrich	100.07	Jennifer Hennessy	137.09
Harlow's Bus	3,451.00	Hartley's	778.61
Information Technology	217.00	Jacobson Music	29.46
Klint Hanson's Plumbing	190.89	Learning Without Tears	36.50
Mountrail County Medical Center	95.00	Menards	313.26
NAPA Auto	230.70	ND Center for Distance	676.00
NDAESP	235.00	NDASSP	190.00
NDDTSEA	125.00	Don Neshem	139.39

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NW Tire	728.99	Otter Tail	3,983.77
Project Wisdom	399.00	Plaza Farmers Union	5,299.55
Plaza Hardware	95.47	RDA System	6,581.20
Marc Ritteman	27.99	Heather Roberts	19.79
Reservation Telephone	794.35	Kyle Schepp	71.38
School Specialty	537.82	Staples	95.43
Stein's	1,965.47	The Minot Daily News	254.77
US Bank	5,834.57	USA Central Station	180.00
Wal-Mart	489.17	xcel Energy	273.53
Kevin's Plumbing	2,200.00	Mountrail County Treasurer	557.39
The Computer Store	849.99	Ward County Treasurer	6,779.03
ND Attorney General	41.25	Harold Brown	22.00
ND Attorney General	39.25	Secretary of State	10.00
Postmaster	120.00	Companion Life Dental	15.00
Postmaster	13.65	Postmaster	10.15
The Horace Mann	1,597.48	BASYS	125.71
First International	62.80	Jay Schmaltz	199.75
NDCEL	320.00	Discipline Associates	1,125.00
Department of Public Instruction	30.00	ND Bureau of Criminal	41.25
Ryan Wagner	30.00	Montana Dakota Utilities	4,386.64

Total January Payroll- \$ 389,570.08

Total January General Fund - \$65,533.59

Total January Building Fund - \$10,386.41

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The board and administration reviewed the bills and financial reports. Motion was made by Brown/Pank to approve the general and building fund bills including the expense and revenue reports. All yes. MC.

Motion was made by Engelhard/Pank to approve the hot lunch report dated 12-31-2018. All yes. MC.

Motion was made by Brown/Engelhard to approve the three open enrollment applications for three students to attend Lewis and Clark-North Shore Plaza School from the Parshall School District. All yes.

Motion was made by Brown/Engelhard to approve the three open enrollment applications for three students to attend Lewis and Clark-North Shore Plaza from the New Town School District. All yes. MC.

Motion was made by Brown/Engelhard to approve the non-tuition agreement and the open enrollment application for one student to attend Lewis and Clark-Berthold School from the DLB District. All yes. MC.

Board Policy BDD was reviewed by the board. Motion by Engelhard/Brown to approve as 1<sup>st</sup> reading the change made to Policy BDD to be in compliance with actual practice. All yes. MC.

Both of the Athletic Director reports were reviewed by the board.

Times and dates for our graduations were discussed. Motion was made by Brown/Deaver for North Shore Plaza graduation to be Saturday, May 18, 2019 at 2:00 and Berthold School graduation to be Sunday, May 19, 2019 at 2:00 pm. All yes. MC.

Under Superintendent items Mr. Ritteman discussed the strategic plan for our district. We will use Title II reallocated funds to have a speaker April 10, 2019.

Impact aid money of \$63,000 has been received and will help with NSP remodeling expenses.

Mr. Ritteman read a resignation letter from Bette Wold. Motion was made by Brown/Pank to accept the resignation of Bette Wold from the Lewis and Clark District effective the end of the 2018-19 school year. All yes. MC. Board member Schilla arrived.

Board and administration discussed a quote on new camera systems in each building from the Computer Store. Erate dollars could pay for ½ of the cable runs. Mr. Ritteman suggested just doing the cable runs and purchasing the main cameras in the first year. Board discussed getting another company to submit a bid. Putting cameras on buses was also discussed.

All three principals gave updates on their buildings.

Board discussed the Negotiations Seminar on February 7<sup>th</sup> and 8<sup>th</sup>.

Board and administration discussed the possibility of a resource officer in our buildings. Better options might be keyless entry systems and additional counseling services.

Board President Erickson presented reports from HA Thompson for each building following their walk through the buildings. Mr. Ritteman will visit with HA Thompson to prioritize our needs for this school year.

With no further business the meeting adjourned with a motion by Brown.

Liz Huus  
Recording Business Manager